# LAW04 – Dissertation Open Access Suppression Form

**Note**  
This form must be completed and uploaded to PeopleSoft in a service request at the same time you give notice of your “**Intention to Submit”** form and **before** submitting your dissertation for examination.   
Please see <http://www.uct.ac.za/main/about/policies> for more details on UCT’s Open Access policy.

|  |  |
| --- | --- |
| Masters Candidate name |  |
| Student number |  |
| Telephone number |  |
| Email address |  |
| Provisional submission date of dissertation |  |
| Dissertation title |  |
| Department |  |
| Name of Head of Department |  |
| Name of Supervisor |  |
| Date until which a dispensation is sought  (from lodging the dissertation) |  |
| Reasons why the dispensation is sought (Give the reasons briefly here, but attach a full set of reasons to this form) |  |
| Signature of Masters Candidate |  |
| Date |  |

| **Recommendation and Approval** Please tick the applicable box | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Reason for  OpenUCT Suppression** | | | **Approval and  Period of Suppression** | **Suppression Details  (Please tick where applicable)** | |
|  | **PUBLICATION PENDING** | | * **APPROVAL:**  Supervisor * **PERIOD OF SUPPRESSION:**  6, 12 or 24 Months.   ***NO OPTION FOR REDUCING OR INCREASING ONCE APPROVED*** |  | 6 months |
|  | 12 months |
|  | | |  | 24 months |
| Please note that the period chosen cannot be extended/adjusted once this form has been approved and submitted.  Please note that the dissertation title, your name and the abstract will not be suppressed. | |
|  | **COMMERCIALISATION** | | * **APPROVAL:**  Dean of Faculty * **PERIOD OF SUPPRESSION:**  2 Years | Please provide details in a separate .pdf document | |
|  | | |
|  | **INTELLECTUAL PROPERTY (IP) / PATENT PENDING** | | * **APPROVAL:**  DDB chair and RC&I * **PERIOD OF SUPPRESSION:**  6 Month blocks to a maximum of 3 years | The dissertation will not be made available via *OpenUCT* until such time as the patenting process has been completed. Please note that the dissertation title, your name and the abstract **will not** be supressed and will be available via *OpenUCT*.   ***Please provide a neutralised\* abstract as a separate .pdf document if the current abstract is not appropriate.*** | |
|  | | |
|  | | **SENSITIVE CONTENT** | * **APPROVAL:**  Chair of Law Ethics Committee & DVC * **PERIOD OF SUPPRESSION:** As indicated by candidate | The dissertation will not be made available via *OpenUCT*; a hard copy of the dissertation will be lodged in the special collections section of the library. Please note that the dissertation title, your name and the abstract **will not** be supressed and will be available via *OpenUCT*.  ***Please provide a neutralised\* abstract as a separate .pdf document if the current abstract is not appropriate.***  Please provide details of the sensitive content and motivation for the indefinite *OpenUCT* suppression request as a separate .pdf document | |
|  | | |

**\***The abstract on *OpenUCT* may be neutralised, but the examiners will see the full version (this applies to dissertations to be embargoed and where the examiner has signed a confidentiality agreement)

| **Reason for  OpenUCT Suppression** | | **Approval and  Period of Suppression** | **Suppression Details  (Please tick where applicable)** | |
| --- | --- | --- | --- | --- |
|  | **COPYRIGHT OF IMAGES** | * **APPROVAL:**  Supervisor * **PERIOD OF SUPPRESSION:** 2 Years | Please provide details in a separate .pdf document | |
|  | |
|  | **ANY OTHER REASON** | * **APPROVAL:**  Supervisor * **PERIOD OF SUPPRESSION:**  6, 12 or 24 Months, period of years or for the natural life of a subject or of the student   ***NO OPTION FOR REDUCING OR INCREASING ONCE APPROVED*** |  | 6 months |
|  | 12 months |
|  | |  | 24 months |
|  | period of years |
|  | for the natural life of a subject or of the student |
|  | |

|  |  |  |
| --- | --- | --- |
| **Approval Authorities** | | |
|  | **Signature** | **Date** |
| Supervisor |  |  |
| Chair of Law Ethics Committee (for sensitive content application only) |  |  |
| Dean Faculty of Law  (for commercialisation only) |  |  |
| DVC |  |  |