ACA50 – Request for review of a decision by the
Readmissions Appeal Committee not to readmit a student

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| Important |
| *When the RAC declines your appeal, the RAC’s reason for declining your application is provided in the comments box on Peoplesoft service requests. If you believe there is a procedural error or that* t*he decision by the RAC is substantially unfair or unreasonable, then you may seek a review in which you make the case that the RAC made an irrational or unjustifiable decision. This is not the same as (re) appealing on the merits of the case. The reviewer will be given access to all documents you presented to the RAC.* *The VC-appointed reviewer then has to decide if the RAC decision was rational and justifiable, and whether the RAC acted procedurally, or not.* ***Note: The window for seeking a review is two working days from the date of the notification issued by the RAC. Late requests for review will not be accepted after this.*** *The reviewer cannot consider any new information that you did not provide to the RAC as the RAC would not have had sight of it when they made their decision. It is the RAC decision that is under review, and not your appeal, or new information.* *If you need to present new information this must be sent to the RAC for reconsideration. Please liaise with the RAC servicing officer. It will be accepted* ***only******if*** *there are compelling reasons why you did not provide it in the first place.* *Submit the completed form to* RACreview@uct.ac.za |
| Personal Details |
| Title |  | Student Number |  |  |  |  |  |  |  |  |  |
| First Name |  | Last Name |  |
| Faculty |  | Degree/qualification |  |
| **Acknowledgement: I the undersigned acknowledge that:** * the review focuses on the decision of the RAC, and it is **not** a second appeal.
* the reviewer will inform me of the RAC decision, and
* I **may not** continue to engage with the reviewer once the RAC ruling has been made.
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| Signature  |  | Date |  |
| Submission Details |
| Date of notification by RAC of the decision |  |
| Reason provided by the RAC declining your appeal(Copy this from the comment box in ‘service requests’ on PeopleSoft) |  |
| State what the procedural error is or why the decision by the RAC is substantially unfair or unreasonable. (Focus on the reason provided by the RAC, not the merit of your appeal. It is not necessary to attach your appeal – the reviewer will have access to this).\*Attach a separate page if required |  |
| **Note:** The Vice-Chancellor’s nominee will respond in writing to your MyUCT email account only. |