# UNIVERSITY OF CAPE TOWN
### IYUNIVESITHI YASEKAPA • UNIVERSITEIT VAN KAAPSTAD

# ACA03 – Student Bank Account Details

## Instructions

- This form is for administrative use for students who do not have access to Student Self-Service and need to provide their banking details for a student refund.
- The completed form must be accompanied by the FEE05 Student Refund Request.and required supporting documents (i.e. proof of banking details, proof of payment and copy of ID).
- The completed form, completed FEE05 form and the required supporting documents must be submitted via email to: fnd-feeenq@uct.ac.za
- *All fields must be completed.

## A. Student Information*

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1. | Student number *(9 char. alpha-numeric)* | | | | | | | | | | |
| 2. | Academic year | | | | | | | | | | |
| 3. | Surname and initials | | | | | | | | | | |
| 4. | First names | | | | | | | | | | |

## B. Student Bank Account Information (Only local South African bank accounts)*

**Note:** Please do not provide card numbers. Only provide bank account numbers.

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 5. | Bank and branch name *(E.g. Standard Bank, Rondebosch)* | | | | | | | | | | |
| 6. | Branch code *(6 char. numeric)* | | | | | | | | | | |
| 7. | Bank account number *(9 to 12 char numeric)* | | | | | | | | | | |
| 8. | Account type | Cheque account | | Savings Account | | | | | | | |
| 9. | Account holder name | | | | | | | | | | |
| 10. | Proof of validity attached is a | | Cancelled cheque | | | | | | | | |
| | | | Bank statement reflecting account details (relevant part of) | | | | | | | | |
| | | | Copy of a bank confirmation certificate | | | | | | | | |
| | | | Other | Please specify | | | | | | | |
| 11. | Declaration: I certify that the above information is correct | | | | | | | | | | |
| | Print name | | Signature | | Date | | | | | | |

## C. Office use only: Processing

| Captured/updated on PeopleSoft | Date captured | | Signature | |
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