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| HR162b | **SELECTION COMMITTEE  GSB DIRECTOR** | whitebacklogo |

NOTES

* Forms must be downloaded from the UCT website: <http://forms.uct.ac.za/forms.htm>
* Policy and procedures for appointment of a GSB Director: <http://www.hr.uct.ac.za/hr/recruitment/exec_appointments/GSB_director/>

**COMPOSITION OF COMMITTEE**

|  |  |  |  |
| --- | --- | --- | --- |
| The representation from each of the categories listed is not prescribed. The exact determination of the number of people from each category who serve on the Committee shall be decided by the Vice-Chancellor (or nominee) in consultation with the relevant GSB committees. | | | |
| **CONSTITUENCY** | **TITLE** | **NAME** | **DEPARTMENT** |
| Vice-Chancellor (VC) or nominee (Chair) |  |  |  |
| Executive Officers (DVCs) (appointed by the VC) |  |  |  |
|  |  |  |
| Chair of the GSB Advisory Board |  |  |  |
| Dean of Commerce |  |  |  |
| Other Deans  (elected by the Deans) |  |  |  |
|  |  |  |
| Executive Director: Finance (or nominee) |  |  |  |
| GSB’s Employment Equity Representatives (preferably two) elected by the GSB Transformation Committee |  |  |  |
|  |  |  |
| Professors in the GSB and Commerce Faculty  (appointed by the VC) |  |  |  |
|  |  |  |
|  |  |  |
| Non-professorial academic staff of the GSB (elected by that constituency) |  |  |  |
|  |  |  |
|  |  |  |
| PASS staff of the GSB (elected by that constituency) |  |  |  |
|  |  |  |
|  |  |  |
| External Council members (appointed by Council) |  |  |  |
|  |  |  |
| Further members (to provide balance to the composition of the committee) appointed by the VC |  |  |  |
|  |  |  |
| Student Representatives  (elected by the SRC) |  |  |  |
|  |  |  |
| External persons  (non-voting members appointed for their professional or other relationship with the GSB, appointed by the VC) |  |  |  |
|  |  |  |

AUTHORITY FOR APPOINTMENT OF COMMITTEE

|  |  |  |  |
| --- | --- | --- | --- |
|  | PRINT NAME | SIGNATURE | DATE |
| Vice-Chancellor |  |  |  |

# COMPLETING A SELECTION COMMITTEE FORM

**GSB DIRECTOR**

HR162b

## **When do I complete this form?**

This form is used when the University appoints a selection committee to recruit and fill a vacant GSB Director’s post. It details the composition of the committee. The form is completed by the Staff Recruitment Office and forwarded to the Vice-Chancellor for approval.

## **What other forms do I need to complete?**

No other forms.